

JANUARY 24, 2022 – MEETING 04
VOLUME 25

MEETING

The Ross County Board of Commissioners met on this day, January 24, 2022, in regular session.

Commissioner Dwight A. Garrett called the meeting to order at 9:00 a.m., with Commissioners R. Douglas Corcoran and James E. Lowe in attendance.

Commissioner Garrett led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Corcoran moved, Mr. Lowe seconded, the minutes of the January 18, 2022, meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe; yes, Mr. Garrett yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Corcoran moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

PAY TO NAME	CUSTOMER/ISSUE	SCHEDULED PAY DATE	TOTAL VALUE
Right Auto Parts	Commissioners Approval	1/24/2022	1202.77
Glacier Mountain Bottled Water	Commissioners Approval	1/24/2022	14.00
Brandy McCord	Commissioners Approval	1/24/2022	143.80
Cintas Corporation # 330	Commissioners Approval	1/24/2022	529.78
Treasurer, State of Ohio	Commissioners Approval	1/24/2022	6.20
Courtesy Justice Solutions, Inc.	Commissioners Approval	1/24/2022	11952.73
Glacier Mountain Bottled Water	Commissioners Approval	1/24/2022	6.50
Office Depot Inc.	Commissioners Approval	1/24/2022	1856.59
Modern Leasing	Commissioners Approval	1/24/2022	132.42
Ohio Association of Probate Judges	Commissioners Approval	1/24/2022	100.00
Ross County Sheriff's Dept.	Commissioners Approval	1/24/2022	10000.00
Philp Westerman	Commissioners Approval	1/24/2022	65.00
King, Kristen	Commissioners Approval	1/24/2022	540.00
Allen's Pharmacy	Commissioners Approval	1/24/2022	256.37
Central Center, LLC	Commissioners Approval	1/24/2022	2601.58
Office City Express	Commissioners Approval	1/24/2022	720.22
Melvin Stone Co.	Commissioners Approval	1/24/2022	17991.52
Sugarloaf Power Equipment	Commissioners Approval	1/24/2022	74.20
Franklin County Probate Court	Commissioners Approval	1/24/2022	533.50
Ohio Association of Probate Judges	Commissioners Approval	1/24/2022	350.00
Office City Express	Commissioners Approval	1/24/2022	79.45
Horizon Chillicothe Telephone	Commissioners Approval	1/24/2022	3089.71
Price, Harold S.	Commissioners Approval	1/24/2022	233.76
AT&T Mobility	Commissioners Approval	1/24/2022	212.31
Glacier Mountain Bottled Water	Commissioners Approval	1/24/2022	40.50
Pike Co. Recovery Council	Commissioners Approval	1/24/2022	53.42
Brown, Beth	Commissioners Approval	1/24/2022	1308.90
Lee Meyers, Inc.	Commissioners Approval	1/24/2022	389.06
Fayette County Sheriff's Office	Commissioners Approval	1/24/2022	27346.00
Treasurer, State of Ohio	Commissioners Approval	1/24/2022	333.24
Mark A Gray	Commissioners Approval	1/24/2022	19.84
Ohio Judicial Conference	Commissioners Approval	1/24/2022	250.00
CDW Government, Inc.	Commissioners Approval	1/24/2022	1942.93
Saltfield, Charles L.	Commissioners Approval	1/24/2022	2136.13
Shelley, Joshua	Commissioners Approval	1/24/2022	5724.50
Modern Leasing	Commissioners Approval	1/24/2022	292.74
CDW Government, Inc.	Commissioners Approval	1/24/2022	2176.90
Pumpkin Of Ohio, Inc.	Commissioners Approval	1/24/2022	137.32
Scioto Shoe Mart	Commissioners Approval	1/24/2022	125.96
Galle, LLC	Commissioners Approval	1/24/2022	246.42
Horizon Technology	Commissioners Approval	1/24/2022	133.63
Horizon Chillicothe Telephone	Commissioners Approval	1/24/2022	123.00
Printex Printing	Commissioners Approval	1/24/2022	273.99
World Fuel Services, Inc.	Commissioners Approval	1/24/2022	9767.37
Simsy, Dillon	Commissioners Approval	1/24/2022	732.99
Andrew Scotty Lagad	Commissioners Approval	1/24/2022	38.85
Abruzzino, Thomas D.	Commissioners Approval	1/24/2022	429.00
Michael Preston	Commissioners Approval	1/24/2022	18.22
Leaman, Robert D. Sr.	Commissioners Approval	1/24/2022	446.88
Wex Bank	Commissioners Approval	1/24/2022	372.00
Ohio Association of Juvenile and Family Court Judges	Commissioners Approval	1/24/2022	525.00
Courtesy Justice Solutions, Inc.	Commissioners Approval	1/24/2022	11952.73
Amazon.com Corp. Credit	Commissioners Approval	1/24/2022	946.33
Ecolab	Commissioners Approval	1/24/2022	159.99
DTB Distributors, Inc.	Commissioners Approval	1/24/2022	254.83
Amazon.com Corp. Credit	Commissioners Approval	1/24/2022	193.23
A1 Tire and Service LLC	Commissioners Approval	1/24/2022	950.84
Amazon Capital Services	Commissioners Approval	1/24/2022	91.20
Chetman, Fred	Commissioners Approval	1/24/2022	1718.72
CDW Government, Inc.	Commissioners Approval	1/24/2022	2633.41
Federal Company	Commissioners Approval	1/24/2022	702.43
Red Diamond Uniform & Police Supply, Inc.	Commissioners Approval	1/24/2022	375.92
Notle Plumbing & Heating	Commissioners Approval	1/24/2022	137.63
Westside Media	Commissioners Approval	1/24/2022	278.23
Tow Path Materials	Commissioners Approval	1/24/2022	743.73
Rush Truck Centers of Ohio	Commissioners Approval	1/24/2022	8568.91
Treasurer, State of Ohio	Commissioners Approval	1/24/2022	108.38
Treasurer, State of Ohio	Commissioners Approval	1/24/2022	391.62
South Central Power Company	Commissioners Approval	1/24/2022	1436.00
Avantel, LLC	Commissioners Approval	1/24/2022	1023.00
Bevins, Walter A.	Commissioners Approval	1/24/2022	354.00
TL Deors LLC	Commissioners Approval	1/24/2022	410.00
Integrated Services of Appalachia Ohio	Commissioners Approval	1/24/2022	3400.00
Modern Leasing	Commissioners Approval	1/24/2022	148.20
Treasurer, State of Ohio	Commissioners Approval	1/24/2022	499.00
White, Haley	Commissioners Approval	1/24/2022	1206.74
Morrow County Sheriff's Office	Commissioners Approval	1/24/2022	82.83
Thomson Reuters - West	Commissioners Approval	1/24/2022	223.98
American Electric Power	Commissioners Approval	1/24/2022	1789.62
Horizon Business Systems	Commissioners Approval	1/24/2022	3922.53
Bud's Septic Tank Cleaning LLC	Commissioners Approval	1/24/2022	3200.00
Downtown Auto Body Repair, Inc.	Commissioners Approval	1/24/2022	250.00
Newman, Steven C.	Commissioners Approval	1/24/2022	250.00
Courtesy Justice Solutions, Inc.	Commissioners Approval	1/24/2022	11952.73
Horizon Chillicothe Telephone	Commissioners Approval	1/24/2022	122.72
Architects Ohio, Inc.	Commissioners Approval	1/24/2022	337.50
Horizon Chillicothe Telephone	Commissioners Approval	1/24/2022	9.93
Democracy Live, Inc.	Commissioners Approval	1/24/2022	1535.00
Modern Leasing	Commissioners Approval	1/24/2022	379.89
Amazon Capital Services	Commissioners Approval	1/24/2022	91.20
Sewards, Randy A.	Commissioners Approval	1/24/2022	449.64
Office City Express	Commissioners Approval	1/24/2022	202.34
Modern Leasing	Commissioners Approval	1/24/2022	159.96
Wex Bank	Commissioners Approval	1/24/2022	232.33
Kent Harshbarger, M.D.	Commissioners Approval	1/24/2022	1600.00
Ferrrell, Ada	Commissioners Approval	1/24/2022	758.33
Office City Express	Commissioners Approval	1/24/2022	115.29
CDW Government, Inc.	Commissioners Approval	1/24/2022	95.11
</			

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Lowe moved, Mr. Corcoran seconded, that the Ross County Board of Commissioners approve "Then & Now" Certificates, dated January 17, 2022 through January 24, 2022, in the amount of \$7,422.12 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

ASSET DISPOSAL

Mr. Lowe moved, Mr. Corcoran seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Sheriff for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL	METHOD OF DISPOSAL
1	Motorola Max Trac	428FPG2144	Surplus Property

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett yes. Motion carried.

Mr. Corcoran moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Commissioners for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL	METHOD OF DISPOSAL
1	Qomo	3094	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett yes. Motion carried.

Mr. Lowe moved, Mr. Corcoran seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Sheriff for disposal of the following surplus personal property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL	METHOD OF DISPOSAL
1	Polaroid Land Camera	N/A	Surplus Property

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Corcoran moved, Mr. Lowe seconded, \$15,701.00 be appropriated from Small Cities Fund into account code 420-07-31-7133 Program Income HOME City, per a request of January 24, 2022 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett yes. Motion carried.

APPLICATION 2022 CHIP GRANT REQUEST FOR PROPOSAL

Mr. Corcoran moved, Mr. Lowe seconded, to approve the publication of the 2022 CHIP grant to solicit an origination to apply for and administer the 2022 CHIP grant. The Request for Proposal, which will be given out upon request by Ms. Joanne Price, Housing & Community Development Specialist, can be obtained at 15 North Paint St., 740-702-3008.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett yes. Motion carried.

BID ACCEPTED – WATER POLLUTION CONTROL LOAN FUND

Mr. Lowe moved, Mr. Corcoran seconded to accept the bid, on the recommendation of the Ross County Health District Environmental Division, from Duncan & Daniels, LLC Septic Service, for repair or replacement of fifteen (15) home sewage treatment systems, according to a bid proposal submitted January 18, 2022.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett, yes. Motion carried.

PUBLIC HEARING NOTICE AMENDMENT ROSS COUNTY THOROUGHFARE PLAN

Mr. Lowe moved, Mr. Corcoran seconded, to approve the Public Hearing Notice that the Ross County Planning Commission will hold a public hearing on Tuesday February 15th at 6:30pm at the Ross County Service Center Conference Room D located at 475 Western Avenue to receive public comments regarding an amendment to the Thoroughfare Plan. The Ross County Planning Commission will certify the amendment to the Ross County Board of Commissioners and the City of Chillicothe on or about February 17th. The Ross County Board of Commissioners will then hold a public hearing for the amendment to the Thoroughfare Plan on Monday, February 28th at 9:30am at the Commissioners Conference Room located at 2 N. Paint Street, Suite H, in Chillicothe. Copies of the amendment and this ad will be available online at the Ross County Board of Commissioners website. For paper copies please call 740-702-3008.

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett yes. Motion carried.

AGREEMENT HOPE PARTNERSHIP

Mr. Lowe moved, Mr. Corcoran seconded, Mr. Garrett be authorized to sign, on the Commissioners behalf, the agreement between the Ross County Commissioners and Hope Partnership Project, with the following amendment: “In exchange for the provision of these services to Ross County residents, the Ross County Commissioners will provide the Hope Partnership \$20,000 in calendar year 2022. By November 1, 2022 the Hope Partnership will provide the Ross County Commissioners with an assessment of these new initiatives and their effectiveness to determine any future funding.”

On call of the roll, the vote was: Mr. Corcoran, yes; Mr. Lowe, yes; Mr. Garrett yes. Motion carried.

NOMINATION FOR MEMBER APPOINTMENT- LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Mr. Corcoran moved, Mr. Lowe seconded, the Ross County Board of Commissioners, by its President, Dwight A. Garrett, nominate Tommy Royster, Adena Regional Medical Center, Emergency Management Coordinator, for an appointment to the Ross County Local Emergency Planning Committee (LEPC), by the State Emergency Response Commission (SERC), for the term from January 24, 2022 thru August 9, 2023.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

RESOLUTION 008-22

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners on January 24, 2022, with Dwight A. Garrett, R. Douglas Corcoran and James E. Lowe in attendance.

PAY ADJUSTMENT AUTHORIZED- COMMISSISONERS EMPLOYEES

Mr. Corcoran moved, M. Lowe seconded to adjust the pay rate for the following employees:

Caldwell, Lloyd	\$15.92 to \$16.42
Elliott, Dan	\$28.39 to \$28.89
Elliott, Ryan	\$16.15 to \$17.15
Kellough, Loretta	\$19.76 to \$20.76
Landrum, Todd	\$26.76 to \$27.26
Price, Wendell	\$16.81 to \$17.81
Primer, Cathy	\$21.21 to \$22.21
Shreve, Ryan	\$16.25 to \$17.25
Spindler, Allen	\$15.90 to \$16.90
Zeisler, Tim	\$20.48 to \$20.98
Wellinghoff, Wanetta	\$17.43 to \$18.43

These wages are retro-active to pay period beginning January 16, 2022 and ending January 29, 2022.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett, yes. Motion carried.

BID OPENING – WPCLF BATCH 5 FOR 1 HOUSEHOLD SPETIC SYSTEM REPAIR OR REPLACEMENT

The commissioners opened sealed bids as advertised at 11:30 a.m., for repair and/or replacement of one existing home sewage disposal system. The following bid was received:

Duncan and Daniels Enterprises LLC - \$6,905.00

The bid will be forwarded to the Ross County Health District for review and to award the contract.

BID OPENING – EQUIPMENT STORAGE FACILITY

The commissioners opened sealed bids as advertised at 11:30 a.m., for Reconstruction of a 40' x 160' Equipment Storage Facility-three sided, post frame building, with concrete floor and apron. Building site is located at: Engineer's Facility 755 Fairgrounds Road, Chillicothe Ohio 45601. The following bid was received:

ProCon Professional Construction Services, Inc. - \$172,924.13

The bid will be forwarded to the Ross County Engineer for review and to award the contract.

APPLICATION FOR APPROPRIATION TO ATTEND MEETING

Mr. Corcoran moved, Mr. Lowe seconded, to permit EMA Director Paul Minney to attend the Southeast Sector meeting held at the Noble County EMA, 48535 Coldwater Creek Road Caldwell, Ohio 43724 on February 15, 2022 and is necessary in order that the knowledge, information, and materials to be had from such a meeting may be used for the benefit of the people of this county.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett yes. Motion carried.

**RESOLUTION 009-22
COUNTY ADMINISTRATOR RETIRE/REHIRE**

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners, January 24, 2022, with Dwight A. Garrett, R. Douglas Corcoran and James E. Lowe in attendance.

WHEREAS, the Ross County Board of Commissioners accept the retirement of Mr. Bradford M. Cosenza, Ross County Administrator, hired 11/14/2012 and retiring 12/31/2022; and

WHEREAS, the Ross County Board of Commissioners rehire Mr. Bradford M. Cosenza in the same position of Ross County Administrator, effective February 1, 2022; and

WHEREAS, Mr. Cosenza will be compensated at his previous rate of pay - \$40.00 per hour – salary of \$83,190.64; and

WHEREAS, Mr. Cosenza will maintain his vacation accrument of 7.7 hours per pay period and continue to receive flex time when working over 8.0 hours per day or 40.0 hours per week; and

WHEREAS, Mr. Cosenza will receive two (2) weeks of vacation accrument on the books to begin his re-employment; and

WHEREAS, Mr. Cosenza will receive a vacation payout for 600.0 hours, unused vacation accrument, at 100% and a sick leave payout, at 25% of 598.0 hours, unused sick leave accrument, at his current pay rate of \$40.00 hour; and, now, therefore be it

RESOLVED, Mr. Cosenza’s monetary payout at retirement will be \$24,000.00 for vacation and \$5,980.00 for sick leave, totaling \$29,980.00; and be it further

RESOLVED, the Ross County Board of Commissioners do willfully accept the retirement of, and the rehire of, County Administrator Bradford M. Cosenza, this 24 day of January 2022.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Corcoran, yes; Mr. Garrett yes. Motion carried.


OTHER BUSINESS

Micah Shanks – Pump Track – appeared before the Commissioners along with Jamie Sharp, Clint Boggs and Ross County Parks Director Joe Letsche, to discuss funding and a location for a Pump Track. Mr. Letsche said the Parks Board is in favor of a pump track. Their concern is accessibility at Coppel Park. If the facility were located in the city limits it would be more accessible by walking or biking. The Commissioners have not found a stipulation in American Rescue funds that would allow them to be used for this type of project. Mr. Letsche plans to apply for a Capital grant through the state, for park projects. At this time Ross County Parks is still putting together a plan, which may or may not include the pump track.


The Commissioners are in receipt of a letter from Adena Local Schools, requesting the transfer of the abandoned Concord Township Fire Remote Repeater, located at the Frankfort Village water tower on CR550. The Commissioners are in agreement to allow the transfer as long as the Sheriff, Concord Township Trustees and Village of Frankfort are in agreement.

ADJOURNMENT

Mr. Dwight A. Garrett, President, adjourned the regular meeting of, January 24, 2022, at 3:30 p.m.


Cathy Primer, Clerk

Board of Commissioners of Ross County, Ohio


Dwight A. Garrett, President


R. Douglas Corcoran, Vice President


James E. Lowe, Commissioner